|  |  |
| --- | --- |
| **What are scholarships?** | A scholarship is an amount of money you are awarded to help pay for education/training that you do not have to pay back.   * Scholarships are considered “gift aid” and can come from many sources:   + Government (federal and/or state)   + Businesses and organizations   + Colleges, universities, training programs   + Community groups |
| 1. Scholarship **myths vs. reality** | * Not all scholarships are for grades or athletics * Not all scholarships require essays * If you win multiple small scholarships it adds up * Scholarships are given based on other interest, talents, and academics |
| 1. Tips for making the scholarship process more efficient: | * Use scholarship search tools and college websites * Read all scholarships instructions and rules * Set aside time to search/apply for scholarships weekly * Use a calendar or reminders for due dates * Keep track of scholarships you are planning to apply for and if you apply * Save all scholarship essays…they are often similar and can be revised/edited |
| 1. Log into **Naviance** | **Username: district ID#**  **Password: district password** |
| 1. Use the **Scholarship Search** and **National Scholarship Search** tools in Naviance.   Click **Colleges** then find the section **Scholarships & Money** |  |
| 1. The **National** **Scholarship Search** tool in Naviance is a database where you add filters, and it will generate results for you to explore.   Click **Colleges > National Scholarship Search** to get started  *(\*Note: You can update filters at any time)* |  |
| 1. Once you update your scholarship profile, review your matches.   Click the **scholarship titles** to find out more details and specifics. |  |
| 1. The **Scholarship Search** provides you with a list of school specific, local, and regional scholarships.   Use **Match and Filter** to narrow your search.  *(\*Note: The list is manually updated, check it often)* |  |
| 1. To explore the details of the scholarship, click the **title.**   You will find either a link to a **website** or **application download.**  You can **favorite** scholarships to return to later in Naviance. |  |
| 1. Annual **senior class scholarships**! | * Each high school posts their own senior class scholarship in the **Scholarship Search** * All seniors should fill out the application * There are multiple scholarships within each senior class scholarship but only one application |
| 1. Identify scholarships you can apply to now and in the future.   Complete your **senior class scholarship**. | * Begin using the **National Scholarship Search** and  **Scholarship Search** tools to make a list of potential scholarships. * **Apply** to your own senior class scholarship * Take a **screenshot** of your senior class scholarship application for your **task completion upload.** |
| 1. **Task Completion:** | Click on **Planner>Tasks**  Click the title of the task, **Upload Documentation of Scholarship Application**  Click **Browse…** to upload your scholarship documentation. |