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| **What are scholarships?** | A scholarship is an amount of money you are awarded to help pay for education/training that you do not have to pay back.* Scholarships are considered “gift aid” and can come from many sources:
	+ Government (federal and/or state)
	+ Businesses and organizations
	+ Colleges, universities, training programs
	+ Community groups
 |
| 1. Scholarship **myths vs. reality**
 | * Not all scholarships are for grades or athletics
* Not all scholarships require essays
* If you win multiple small scholarships it adds up
* Scholarships are given based on other interest, talents, and academics
 |
| 1. Tips for making the scholarship process more efficient:
 | * Use scholarship search tools and college websites
* Read all scholarships instructions and rules
* Set aside time to search/apply for scholarships weekly
* Use a calendar or reminders for due dates
* Keep track of scholarships you are planning to apply for and if you apply
* Save all scholarship essays…they are often similar and can be revised/edited
 |
| 1. Log into **Naviance**
 |  **Username: district ID#****Password: district password** |
| 1. Use the **Scholarship Search** and **National Scholarship Search** tools in Naviance.

Click **Colleges** then find the section **Scholarships & Money** |  |
| 1. The **National** **Scholarship Search** tool in Naviance is a database where you add filters, and it will generate results for you to explore.

Click **Colleges > National Scholarship Search** to get started*(\*Note: You can update filters at any time)* |  |
| 1. Once you update your scholarship profile, review your matches.

Click the **scholarship titles** to find out more details and specifics. |  |
| 1. The **Scholarship Search** provides you with a list of school specific, local, and regional scholarships.

Use **Match and Filter** to narrow your search.*(\*Note: The list is manually updated, check it often)* |  |
| 1. To explore the details of the scholarship, click the **title.**

You will find either a link to a **website** or **application download.**You can **favorite** scholarships to return to later in Naviance. |    |
| 1. Annual **senior class scholarships**!
 | * Each high school posts their own senior class scholarship in the **Scholarship Search**
* All seniors should fill out the application
* There are multiple scholarships within each senior class scholarship but only one application
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| 1. Identify scholarships you can apply to now and in the future.

Complete your **senior class scholarship**. | * Begin using the **National Scholarship Search** and  **Scholarship Search** tools to make a list of potential scholarships.
* **Apply** to your own senior class scholarship
* Take a **screenshot** of your senior class scholarship application for your **task completion upload.**
 |
| 1. **Task Completion:**
 | Click on **Planner>Tasks**Click the title of the task, **Upload Documentation of Scholarship Application** Click **Browse…** to upload your scholarship documentation. |